

Terms of Reference

Technical Working Group Implementation of the Roadmap towards a Post 2015 Strategy for Disaster and Climate Resilient Development in the Pacific Region

Background

In 2011 the process towards the development of strategy for disaster and climate resilient development was initiated. This process (termed 'the Roadmap') outlines the steps to be taken until 2015 for the development of the strategy, which will come into effect in 2016 and succeed the current separate regional frameworks for Climate Change and Disaster Risk Management (respectively, the Pacific Islands Framework for Action on Climate Change 2006-2015 - PIFACC and the Pacific Disaster Risk Reduction and Disaster Management Framework for Action 2005-2015 - RFA). There has been significant interest and support at global, regional and national level in the Pacific for the development of this strategy which will project the Pacific region globally as the first region to address DRM and CC risks in the context of an integrated policy framework.

The Roadmap process will adhere to the following principles:

- **'Inclusion'** of multiple stakeholder interests in the formulation of the strategy
- **'Leadership'** by Pacific Island Countries and Territories (PICTs) in defining the parameters and focus of the strategy
- **'Ownership'** by Pacific Island Countries and Territories and supporting partner organizations to ensure a sustainable approach to the implementation of the strategy

The Roadmap deliverables include:

1. The Strategy for Disaster and Climate Resilient Development in the Pacific Region, accompanied by related implementation arrangements and a Monitoring & Evaluation framework
2. A regional synthesis report of progress in implementing the RFA and PIFACC.
3. A Compendium of case studies for the Pacific in DRM and CC.

These deliverables are to be submitted for endorsement in 2014 at the Pacific Platform for DRM, the Pacific Climate Change Roundtable, the SPREP Meeting, the SPC CRGA, and the Joint Meeting of the Pacific Platform for DRM and Pacific Climate Change Roundtable 2015, and then for formal approval by Pacific Leaders at the Pacific Islands Forum, 2015.

Purpose

The Technical Working Group (TWG) is to provide expert advice to the Steering Committee and support to Pacific Island Countries and Territories in relation to the development of the Strategy for Disaster and Climate Resilient Development in the Pacific region.

The TWG will provide support through the following activities:

- Support the development of the Steering Committee meetings' agendas
- Facilitate Steering Committee meetings
- Review and comment on all Roadmap deliverables for submission to the Steering Committee and to the relevant global and regional fora, within the agreed timeframe
- Provide feedback and comments to the supporting documents (such as the TORs for the Steering Committee, the Milestones Calendar, the Engagement note, etc)
- Actively support the engagement of national stakeholders and other partners in the Roadmap process
- Actively support information and communication efforts related to the Roadmap process and especially in regards to the development of the strategy

Members

The Technical Working Group will consist of representatives from the Secretariat of the Pacific Community (SPC), the Secretariat for the Pacific Regional Environment Programme (SPREP), the UN Office for Disaster Risk Reduction (UNISDR), the United Nations Development Programme (UNDP), the Pacific Islands Forum Secretariat (PIFS) and the University of the South Pacific (USP). These six organizations will jointly facilitate the roadmap process to support PICTs in the development of the strategy and related Roadmap deliverables.

In order to ensure continuity, the same representatives should endeavor to attend all meetings, throughout the Roadmap process.

Two Regional Advisors (John Hay and Cristelle Pratt) have been contracted to assist in the development of the Strategy. Technical assistance may also be contracted, as required, to assist in the development of the other Roadmap deliverables.

Working Arrangements

The TWG will work remotely (via email/phone/Skype) and will set its own meeting schedules, as required. The TWG will also convene in person immediately before Steering Committee meetings and report on its work at the Steering Committee meetings.

The SPC will act as the Secretariat.

Duration

Following approval from the Steering Committee, SPREP and SPC will submit Roadmap deliverables for endorsement at:

- The Pacific Platform for DRM, 2014
- The out of session Pacific Climate Change Roundtable, 2014
- The SPREP Governing Council, 2014
- The SPC CRGA, 2014
- The Joint Meeting of the Pacific Platform for DRM and Pacific Climate Change Roundtable, 2015

PIFS will then submit them for approval by Pacific Leaders at the Pacific Islands Forum, 2015.

These documents will also be presented for information to relevant committees and fora and will be disseminated in accordance with a communication and information strategy.

The duration of term of the TWG will be from March 2013 to December 2015.

Tentative planning of TWG meetings:

1st TWG meeting: 5th August 2013 in Suva

2nd TWG meeting: 12th September 2013 in Apia

3rd TWG meeting: December 2013 in Suva

4th TWG meeting: 1st Quarter 2014

Tentative Planning of Steering Committee meetings:

1st SC meeting: 13th September 2013 in Apia (back to back with the SPREP Governing Council).

2nd SC meeting: December 2013 in Suva

3rd SC meeting: 1st Quarter 2014

Additional TWG and SC meetings will be convened in 2014 and 2015 as required